

# Haverford Township - Ice Rink Advisory Board

Meeting: Tuesday, May 21, 2024

Time: 7:00 p.m.

Location: 1014 Darby Rd., Havertown Pa., 19083, Room C

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## Agenda

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Call to order

Roll Call

Reorganization

Approval of minutes from last meeting – April 16, 2024

Public Comments

Financials

Old Business

- Operations Manual
- Locker Room Capital Improvements - Update
- Chiller/Condenser replacement - On going
- Key milestones - Update
- Job Description - Update
- Summer Hockey

New Business

Adjournment

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## Minutes

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### Attendees:

Jeremy Beha, Barbara Latsios, Rob Cohen, Scot Lindelow, Adam Hayes, Drew Simcox, and Rich Caesar Jason Brinn, Aimee Cuthbertson, Commissioner Liaison Brian Gondeck

Absent: Rick Turnbull, Kate Stickle

Call to Order: Jeremy called the meeting to order at 7:03 pm.

Approval of April 16, 2024 Meeting Minutes: Barbara made a motion to approve the minutes. Scot seconded.

Public Comment: No comment

### Financial

Our income is slightly behind pace compared to the same time last year. This could be a result of some club payments that are pending. Profit levels are also lagging this year because of salary increases, benefit cost increases, and elevated operating costs.

### Old Business:

#### Female Locker

The subcommittee met to review the updated plans and budget numbers are being prepared and are due by end of the month.

### Event security

After additional discussion and reports from Rink Management there has been significant improvement for events.

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## Food Service Coordination

It was discovered that there are no conditions of the lease preventing food trucks from operating outside the Skatium building footprint to support large events. The Township spoke to the Staff at Hav A Burger and the situation is resolved.

## New Business:

### New Assistant Operations Manager

A new Assistant Operations Manager has been hired for the Skatium. The Assistant Operation Manager has extensive experience with ice rinks, organized sports, and leagues, and has experience in social media. He has a degree in Recreation, Parks, and Tourism. He is scheduled to begin working at the Skatium in four weeks.

### 50th Anniversary Celebrations

This year marks the 50th Anniversary of Skatium as well as the Haverford Hawks Ice Hockey Club. The Advisory Board suggested that we plan a celebration for both organizations. Details to follow.

### Multipurpose Room

The flooring will be replaced in the multipurpose room on the second floor and the walls will be repainted.

### Pamphlet Rack

The Learn to Skate staff has asked for a pamphlet rack for brochures. They have also asked for new “shooter tutor” boards for the nets. A member of the Advisory Board will follow-up and find out, the number of slots for brochures and size of the rack being requested. Also, who will be responsible for the “upkeep” of the rack.

### Electronic locker assignment board

It was suggested that the Skatium explore an electronic locker assignment board. Research on equipment and a location is needed.

### Placement of Monitors

It was suggested that in lieu of the next meeting that the Advisory Board meet at the Skatium to determine where the suggested “team” monitors be placed. The Township is amenable to purchasing these monitors as part of the Skatium upgrade but has asked the Board to recommend where they should go.

## Adjournment:

Jason made a motion to adjourn the meeting.

Drew seconded the motion.

The meeting was adjourned at 8:00 p.m.

The next meeting is scheduled for June 18, 2024 @ 7:00 p.m. at the Skatium.