

Haverford Township Bureau of Fire

January 2020 meeting minutes

Location: Manoa Fire Company

Date: Tuesday, January 28, 2020

Time: 7:00 p.m.

Attendees:

V. Berg, C. Connell, D. Burman, J. Ford, G. Hart, W. Hatton, C. Katz, L. Lattanzio, J. McCoy, C. McGarvey, C. Millay, M. C. Norman, M. E. Norman, A. Sivak, T. Straub

The meeting was called to order by Chief Sivak at 7:00 p.m.

C. McGarvey and J. McCoy from Lower Merion Fire Department presented an update on our request to use DelCo Fire Channel 4 when operating with LMFD. A UHF system has been built out for LMFD operations. Run cards were also updated to include all HTBF companies on 1st through 3rd alarm cover assignments. LMFD purchased one 800 MHz radio per station for cover companies to use. The LMFD radios include a full DelCo bank. LMFD channels can be added to HTBF radios.

The reading of the minutes from the December meeting was waived.

Motion - C. Millay, Second - T. Straub, Vote - Unanimous

Treasurer:

No report

Township Manager:

The Township's comprehensive plan is being updated. The consultant working with the Township wants to interview key individuals within the Township. The HTBF's input needs to be included in the plan. A conference call with the 5 Chiefs will be arranged.

W. Hatton asked if the Chiefs can be included on general Township informational emails.

Police:

No report

Township Commissioners:

No report

EMS:

No report

Fire Prevention:

There are HTBF plastic fire helmets in stock for Haverford Township Day.

Apparatus:

A. Sivak reported the light tower on Rescue 58 is OOS.

Training:

M. E. Norman reported we are waiting to hear back from Safety and Survival Training for two classes: Command and Control, Fireground Operations. Once dates are confirmed the information will be turned over to the HTRA for funding.

Recruitment and Retention:

C. Connell presented an annual recruitment and retention report for the year 2019. The report included fiscal information for recruitment and retention activities. The committee was under budget and the surplus was carried into the Township general fund.

C. Connell and C. Katz presented options for an HTBF dedication wall within the Township municipal building.

C. Katz is the chairman of the Recruitment and Retention committee for 2020.

W. Hatton thanked the committee for the recognition event at the CREC.

The Township has brought newsletter production in house. Space in the newsletter is divided into ¼ page blocks. The HTBF should try to include content in the newsletter.

D. Burman reported that the Township is trying to obtain car wash passes for members who meet the criteria for the tax rebate but do not own homes in the Township.

Radio:

J. Ford reported that the County has identified a location in Chester for the backup dispatch center.

C. Millay reported that there have been multiple instances of Active 911 not activating. We would like this brought to the County's attention.

Codes Enforcement:

No report

Old Business:

A. Sivak asked about the status of the committee to review the Incident Command procedures. Bring a name to the next meeting.

New Business:

T. Straub reported that the NFIRS report has been sent to the State and acknowledged.

M. E. Norman asked about the procedure for capital expenditures with apparatus coming due for replacement. Squad 56 and Tower 34 are due for replacement in 2021. The 20-year replacement plan is what was last agreed to by the HTBF. D. Burman will speak to A. Cuthbertson and G. Pasetti.

The meeting was adjourned at 8:06 p.m.

M - T. Straub, S - W. Hatton, V - Unanimous

Respectfully submitted,
Lou Lattanzio
Deputy Chief
Manoa Fire Company

Haverford Township Bureau of Fire

February 2020 meeting minutes

Location: Manoa Fire Company

Date: February 25, 2020

Attendees:

D. Burman, G. Hart, C. Katz, T. Straub, C. Millay, J. Viola, S. Poole, A. Sivak, M.C.Norman, J.McCans

Meeting was called to order by Chief Sivak at 7:00 PM

Moment of silence was observed for John Stretch III the President of Oakmont Fire Company who passed away this week.

Motion to accept the minutes of the January meeting J.Viola seconded by W. Hatton Vote Unanimous.

Treasurer

No Report

Township Manager:

The manager spoke with the Assistant Manager for Finance and several commissioners about the replacement of LLanerch and Manoa's vehicles in 2021 and they would not be done next year. This was due to several potential capital improvement projects and the County wide real estate re-assessment which will affect the revenues.

Police:

Traffic Signal Project on West Chester Pike is under way and will require several weeks to adjust to traffic conditions and the technology. Pre-emption will not change if pedestrian cycle is activated.

Township Commissioner

Nothing to report at this time.

EMS:

J.McCans reminded everyone that he is available to assist in checking the AED's and to do CPR training. The Township is presenting a Safety Culture Workshop at the CREC on April 28, 2020. It is for the Safety Committee but if anyone would like to attend Jim McCans is contact person. The program is from 0800 to 1200 hours.

Fire Prevention

Progress

Apparatus

Progress

Training:

Waiting for dates for two classes with Safety And Survival.

Recruiting and Retention:

Chuck Katz distributed a members list and projected activities for this year. A joint program will be conducted with the Rotary Club at Haverford High School.

Radio:

Chief Viola gave a report on the status of the County radio system.

Codes:

Steve Poole distributed updated Knox Box and Solar Panel lists and is addressing alarm problem at Tuscony Café 803 West Chester Pike.

Old Business;

Incident Command update the group will meet with L. Howard regarding some minor changes.

New Business:

Discussion on new member physicals so that everything can be scheduled at one time.

Mr. Burman will discuss it with HR and Main Line Health. Brookline had a water safety class on Monday night that Chief Viola thought was beneficial.

The meeting was adjourned at 7:55 PM

M- T.Straub, S-MC Norman

Respectfully submitted,

Michael C. Norman

Assistant Chief

Manoa Fire Company

Haverford Township Bureau of Fire

September 2020 meeting minutes

Location: Brookline Fire Company

Date: Tuesday, September 22, 2020

Time: 7:00 p.m.

Attendees:

D. Burman, G. Hart, W. Hatton, L. Lattanzio, J. McCans, C. Millay, M. C. Norman, S. Poole, A. Sivak, T. Straub, J. Viola

The meeting was called to order by Chief Sivak at 7:00 p.m.

The minutes from the February meeting were accepted with an amendment to the attendance.

Motion - T. Straub, Second - M. C. Norman, Vote - Unanimous

Treasurer:

No report

Township Manager:

The Township is working on firefighter physicals. The NFPA standard physical may disqualify volunteers. The Township is working with the insurance company to determine liability if we do not provide a full NFPA physical. More thorough physicals can be beneficial to the membership. Main Line Health is currently conducting NFPA compliant physicals as a baseline. The NFPA standard currently requires annual physicals for all members. We don't want to lose members but we also want to protect our people.

The comprehensive plan is on hold until we can get full community input.

Police:

John Viola spoke to the road closures within the Township. Information is sent out as it is received. The Ardmore Avenue bridge may be open in October. There have been some issues with PD response at fires. John will pass this along to the supervisors and patrolmen.

Township Commissioners:

The Board of Commissioners approved \$200,000 for Brookline's Foam unit. Brookline is paying \$570,000.

EMS:

J. McCans offered support for COVID-19, including equipment and supplies. The Township has 2 flu shot days planned, one at the Township building and another drive-through clinic. J. McCans will send out information. J. McCans also recommended Hepatitis A vaccination for the water rescue team. The shots are about \$125 for a two-shot set. The Township is looking into ways to fund this. There was some discussion on protocol for water rescue incidents. The Bureau of Fire asked Manoa to provide guidance on training and PPE requirements for water rescue incidents. There was additional

discussion on offering vaccinations to members of the Bureau of Fire. J. McCans will develop a schedule and payment options. Delaware County has a plan for mass vaccination for COVID-19 once an approved vaccine becomes available.

Fire Prevention:

Many areas are planning virtual activities. School visits will be very limited.

Apparatus:

Rescue 58 is OOS for 6-8 weeks for a power steering box repair. Squad 58 will operate as an air bank in the meantime. Bon Air is investigating upgrades to support 5500 PSI cylinders. The light tower is also OOS.

Training:

No report

Recruitment and Retention:

The committee inquired about ID cards for HTBF members. There was some discussion on the HTBF wall at the municipal building.

Radio:

J. Viola stressed the importance of getting our radios tested. The radio system upgrade is moving ahead. The County is pursuing an RCAP grant to fund this project.

Codes Enforcement:

S. Poole is slowly getting back on the street for inspections following COVID-19 quarantine. We will be leaving Firehouse Software and switching to Emergency Reporting by the end of the year. We need to decide which modules we want. The total package is \$1795 as opposed to \$2400+ now. Occupancy and Inspection add-ons are available. This data also feeds into pre-plans. It may be possible to start NFIRS reports from the CAD.

The HTBF agreed to switch from Firehouse Software to Emergency Reporting. Training will be scheduled.

Old Business:

The fire training tower is OOS for burning but can be used for other training. We are contracted for repairs to the panels and electrical system. The Township carpenters will repair windows. The retaining wall was inspected by the Township engineer. The Township owns the property and the School District leases it. The School District has been discussing paving the lot.

There was discussion on the Township funding Active 911 instead of paying for pagers.

A. Sivak asked about the Working Fire Dispatch. J. Viola will inquire at the County.

New Business:

W. Hatton asked for feedback on the Chiefs and Presidents meeting with the diversity consultant. D. Burman discussed more teamwork among the Township departments. There will be group meetings to foster teamwork.

W. Hatton indicated that we need Fire Department leadership within the Township. This position would need to be a different position from the Fire Marshal. We spend a lot of time babysitting occupants after nuisance fire alarms. There were also some concerns following the Quadrangle fire that are beyond the responsibility of the local Fire Chief. D. Burman will look at the situation and report back.

G. Hart mentioned issues with residents complaining about house sirens. W. Hatton reported that they worked with the County to selectively blow the siren for significant incidents.

The meeting was adjourned at 8:06 p.m.

M - J. Viola, S - T. Straub, V - Unanimous

Respectfully submitted,

Lou Lattanzio

Deputy Chief

Manoa Fire Company

Haverford Township Bureau of Fire

October 2020 meeting minutes

Location: Haverford Township municipal building

Date: Tuesday, October 27, 2020

Time: 7:00 p.m.

Attendees:

J. Ford, L. Lattanzio, J. McCans, C. Millay, M. C. Norman, M. E. Norman, S. Poole, A. Sivak, T. Straub, J. Viola

The meeting was called to order by Chief Sivak at 7:00 p.m.

The reading of the minutes from the September meeting was waived.

Motion - T. Straub, Second - M. E. Norman, Vote - Unanimous

Treasurer:

No report

Township Manager:

No report

Police:

J. Viola spoke regarding the issues with traffic lights in the Township. They are supposed to be able to monitor conditions remotely but we are frequently calling the company.

Several parties are concerned about the election. Please use caution if responding to calls around election day.

Township Commissioners:

No report

EMS:

J. McCans provided an update on firefighter physicals. The Township would like the fire companies or HTBF to determine the level of physicals required for membership and to manage the status of physicals and follow-up actions. The Township will reimburse each fire company for physical costs. J. McCans recommended staying with Main Line Health. C. Millay requested a meeting with the HTBF and a MLH representative to get on the same page. We will maintain the existing process until a transition date is determined.

Fire Prevention:

No report

Apparatus:

Engine 34-1 is back in service. Rescue 58 will be back in service on Monday. Engine 56 will be attending Ron Elmo's funeral on Friday.

Training:

J. Viola reported that work on the training tower will occur this week. The panels were removed and L. Howard has been in contact with the contractor.

Recruitment and Retention:

There was some discussion on the annual recognition ceremony.

Radio:

J. Viola reported that the new radio system is dragging along. It will be three to four years before the new system is in place. The County will be purchasing radios for police and fire departments. Tentative numbers are 10 per company to cover apparatus and some officers. Each apparatus will get a cell phone as a fallback during ducting issues.

J. Ford and J. Viola provided some suggestions for maintenance of portable radios. There is a lot of interference from television channels.

Codes Enforcement:

S. Poole reminded everyone that Emergency Reporting training will be November 16. We will transition on January 1. We are working with Emergency Reporting and the County to prefill reports from the CAD.

M. C. Norman asked about the addition to the storage facility on Eagle Road. A new hydrant will be installed in the pit adjacent to the addition.

Old Business:

As of Sunday 11/1 Manoa will have its swiftwater rescue technician training complete. The boat handling course will be completed mid-November.

We should solicit permission from the Township to cover members participating in the County USAR or HazMat teams.

The Township is putting out a precautionary letter to the residents in high-risk flood areas advising them to relocate vehicles.

There is no update on the working fire dispatch. The County cannot update boundary lines at this time.

New Business:

M. E. Norman suggested having the head of the HTBF provide a report at monthly Commissioners' meetings.

M. C. Norman inquired about asking AQUA to phase out the Jones snap hydrants. It is becoming difficult to purchase Jones snap fittings.

There was some discussion on the PAMS system that Manoa is piloting.

J. Viola will investigate options for the HTBF dinner in December.

There will be no HTBF meeting in November due to Thanksgiving week.

The meeting was adjourned at 7:36 p.m.

M - C.Millay, S - M. E. Norman, V - Unanimous

Respectfully submitted,
Lou Lattanzio
Deputy Chief
Manoa Fire Company